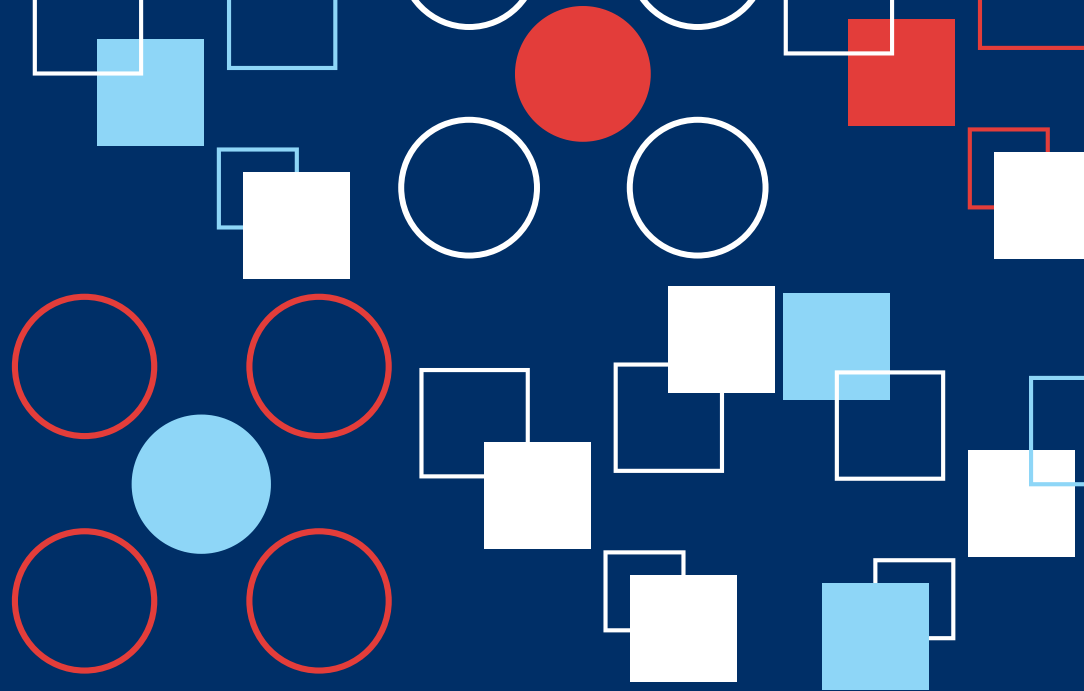




IFS CANTEN PARENT PORTAL USER GUIDE



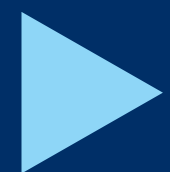


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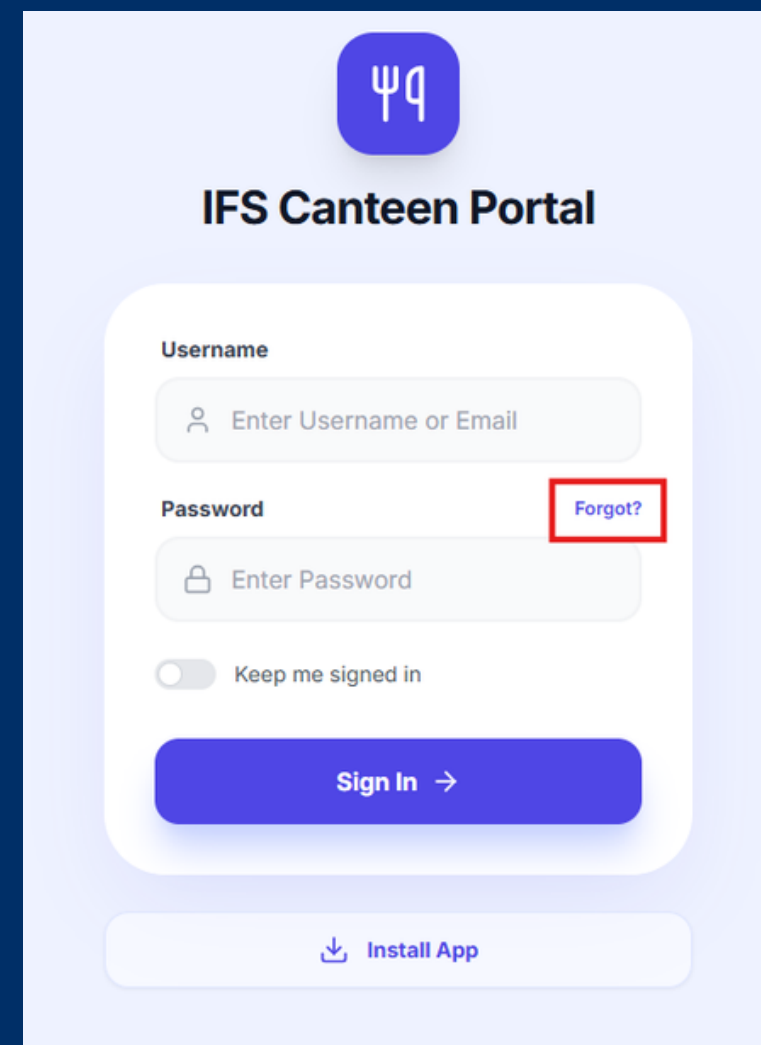
First time login

1

Go to this site
<https://ifs.ineedfood.today/login>

2

Click “Forgot?” link



IFS Canteen Portal

Username

Enter Username or Email

Password

Forgot?

Enter Password

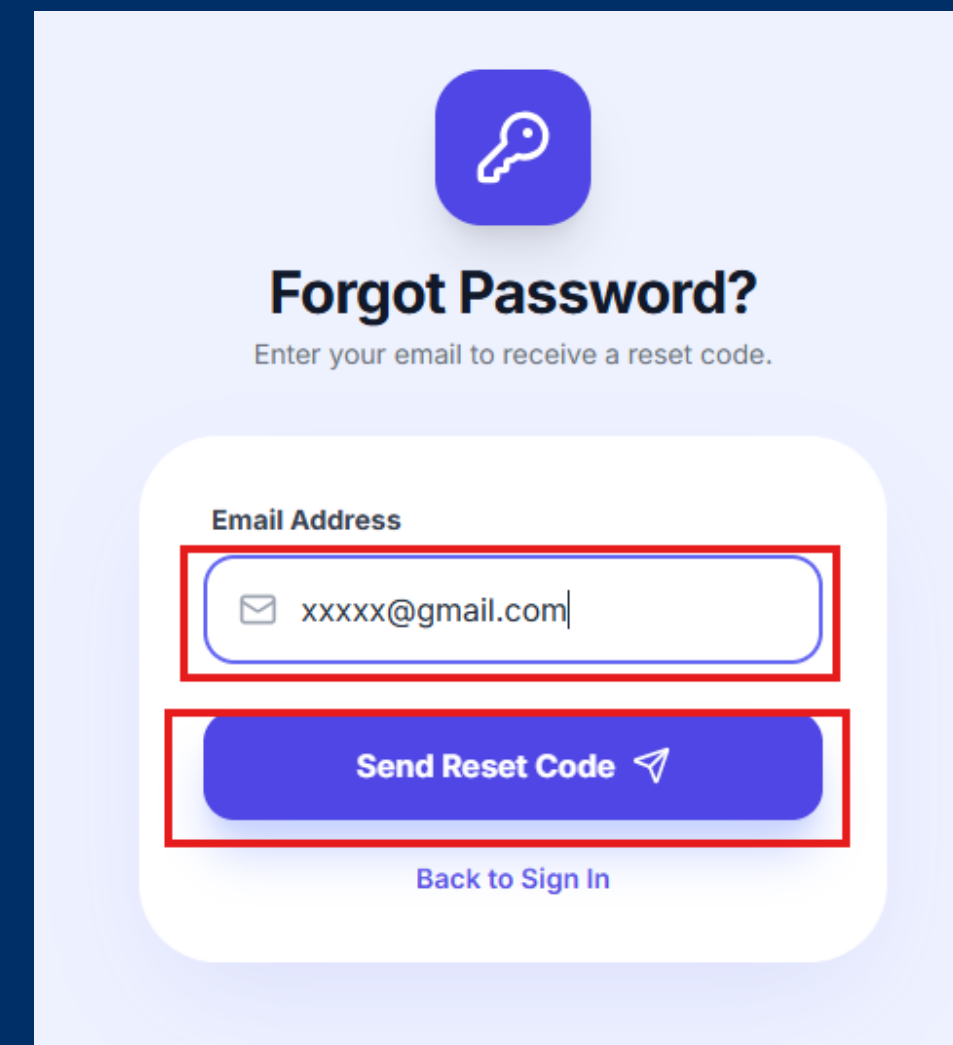
Keep me signed in

Sign In →

Install App

3

Enter the email address that is registered in EDUKA and press Send Reset Code button.



Forgot Password?

Enter your email to receive a reset code.

Email Address

xxxxx@gmail.com

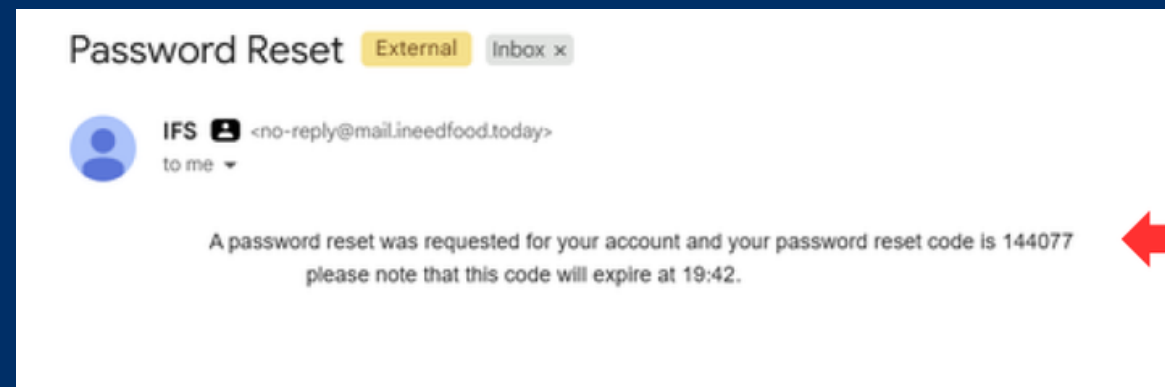
Send Reset Code

Back to Sign In

First time login

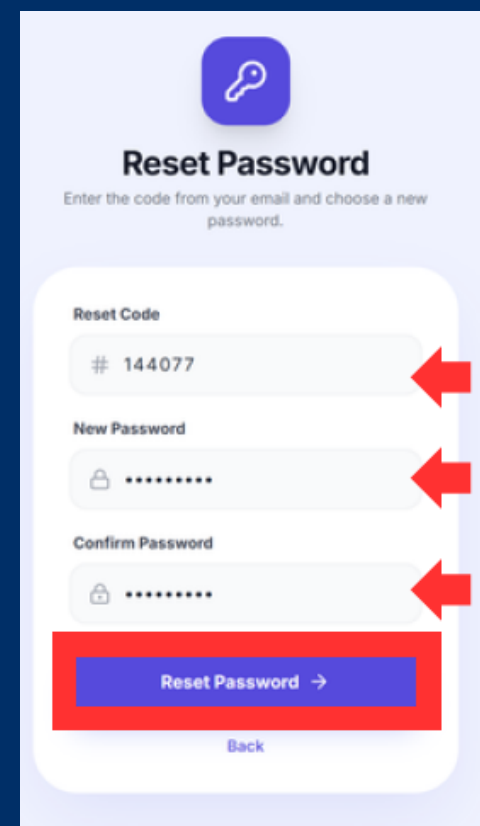
4

Get the Reset Code from your registered email address.
Check your SPAM folder



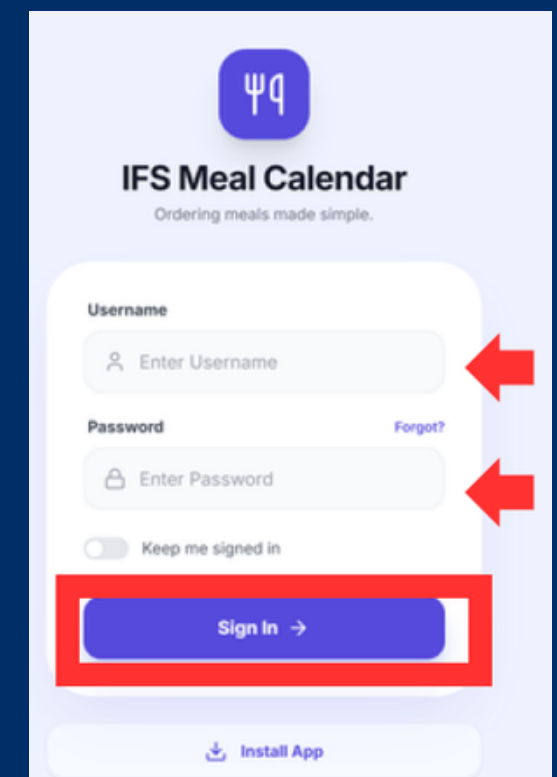
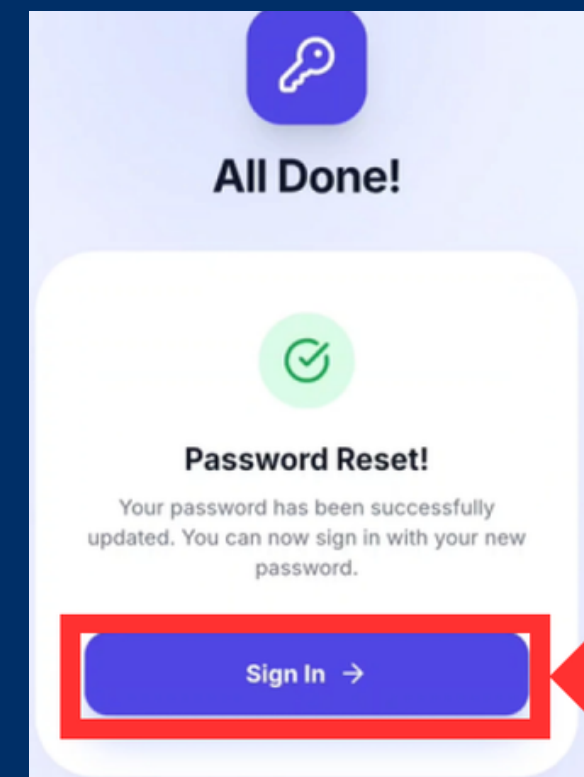
5

Key in the Reset Code, New Password and Confirm Password. Then Click on the Reset Password button

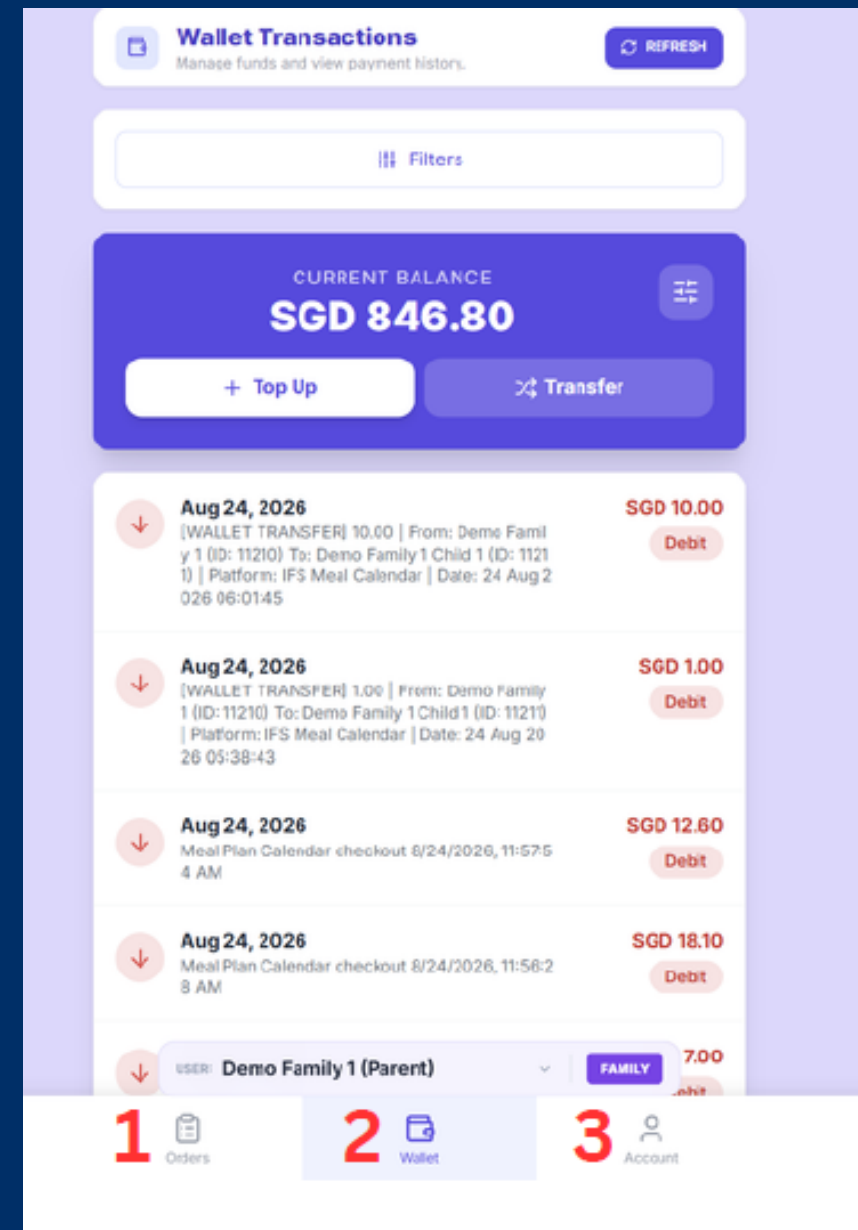


6

Click on Sign In to go to the Login page. Then key in your email, and new password and click on the Sign In button



User dashboard overview



1

Orders – Displays purchase orders history. Includes past orders of each child and view details of orders.

2

Wallet – Displays wallet balance and transaction history of each child. Includes current balance, debit/credit records, and topup on respective child wallets.

3

Account – Displays and manages user information. View profile details and edit account settings such as name, and change account password.

Login

- 1 Go to this site
<https://ifs.ineedfood.today/login>
- 2 Key in your email (follows your email registered with school)
- 3 Key in your password

IFS Canteen Portal

Username
demofamilyt

Password
[Masked] [Forgot?](#)

☐ Keep me signed in

Sign In →

[Install App](#)

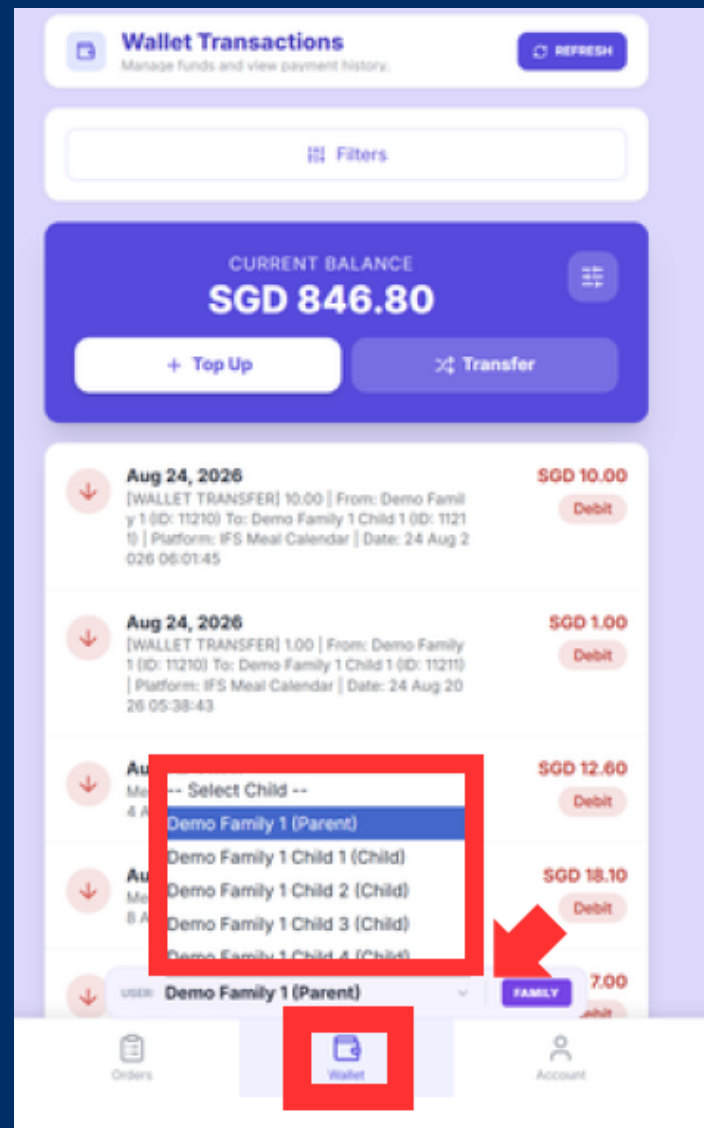
Note: If you have forgotten your password, please follow the same process as for a first-time login.

Top up Wallet

1

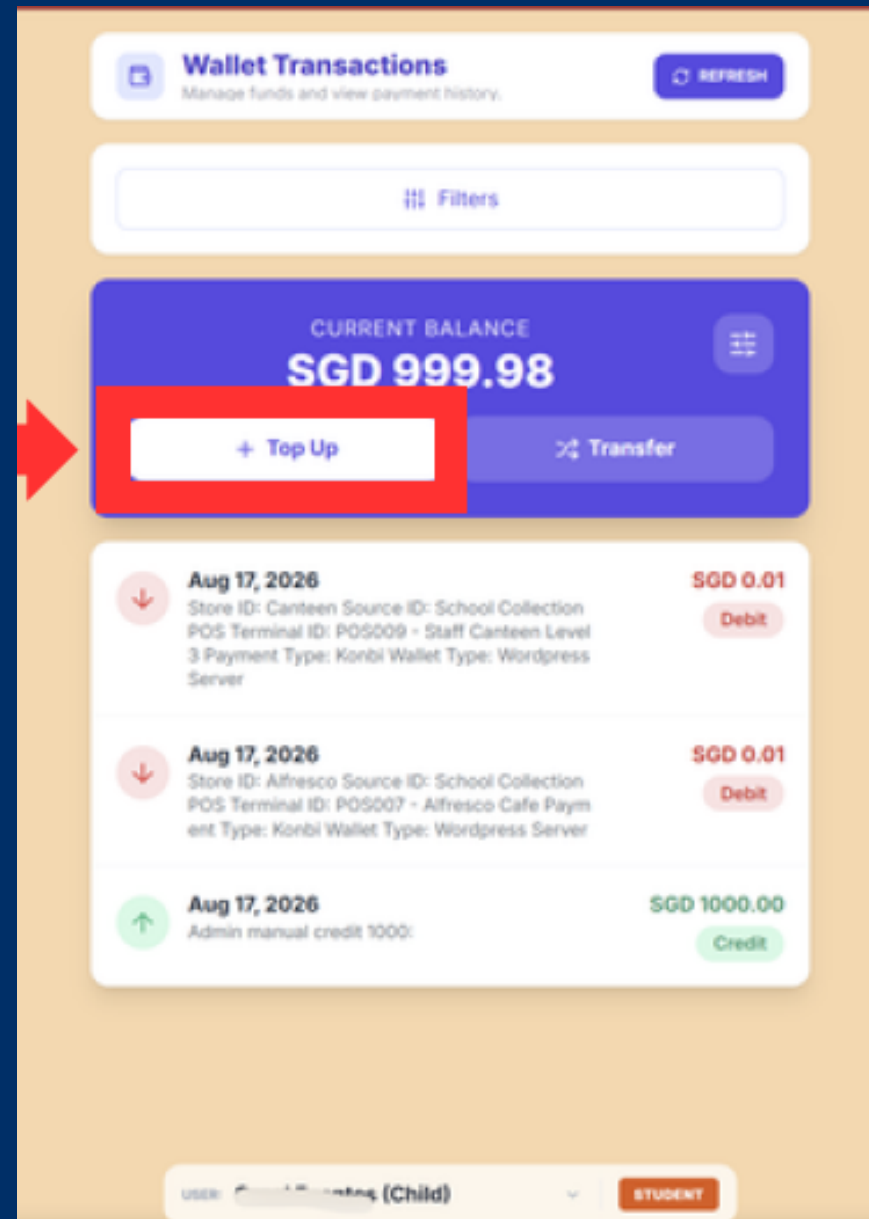
Once you are connected to your portal click on Wallet at the bottom of the page and then use the dropdown list to choose which child account you want to top-up.

Double check on the children name before you top-up



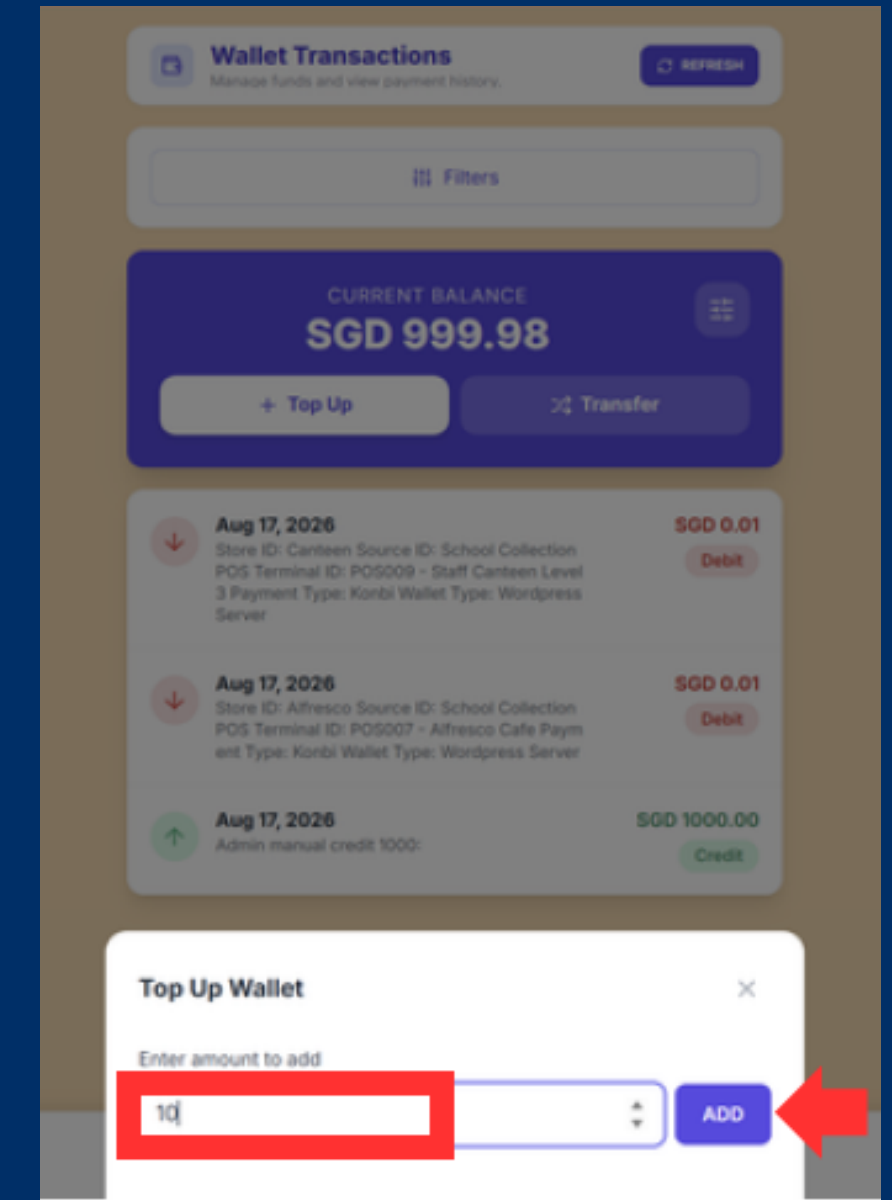
2

Click Topup



3

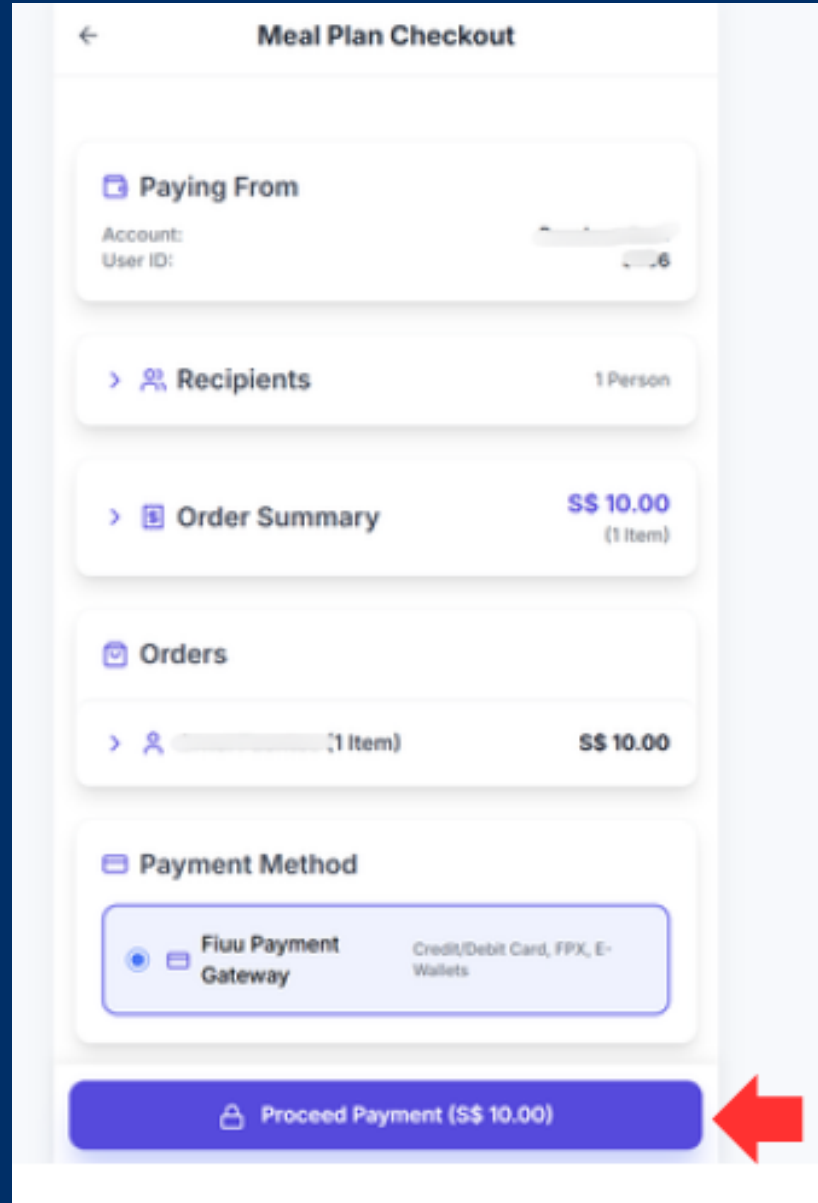
Enter the Amount and click Add



Top up Wallet

4

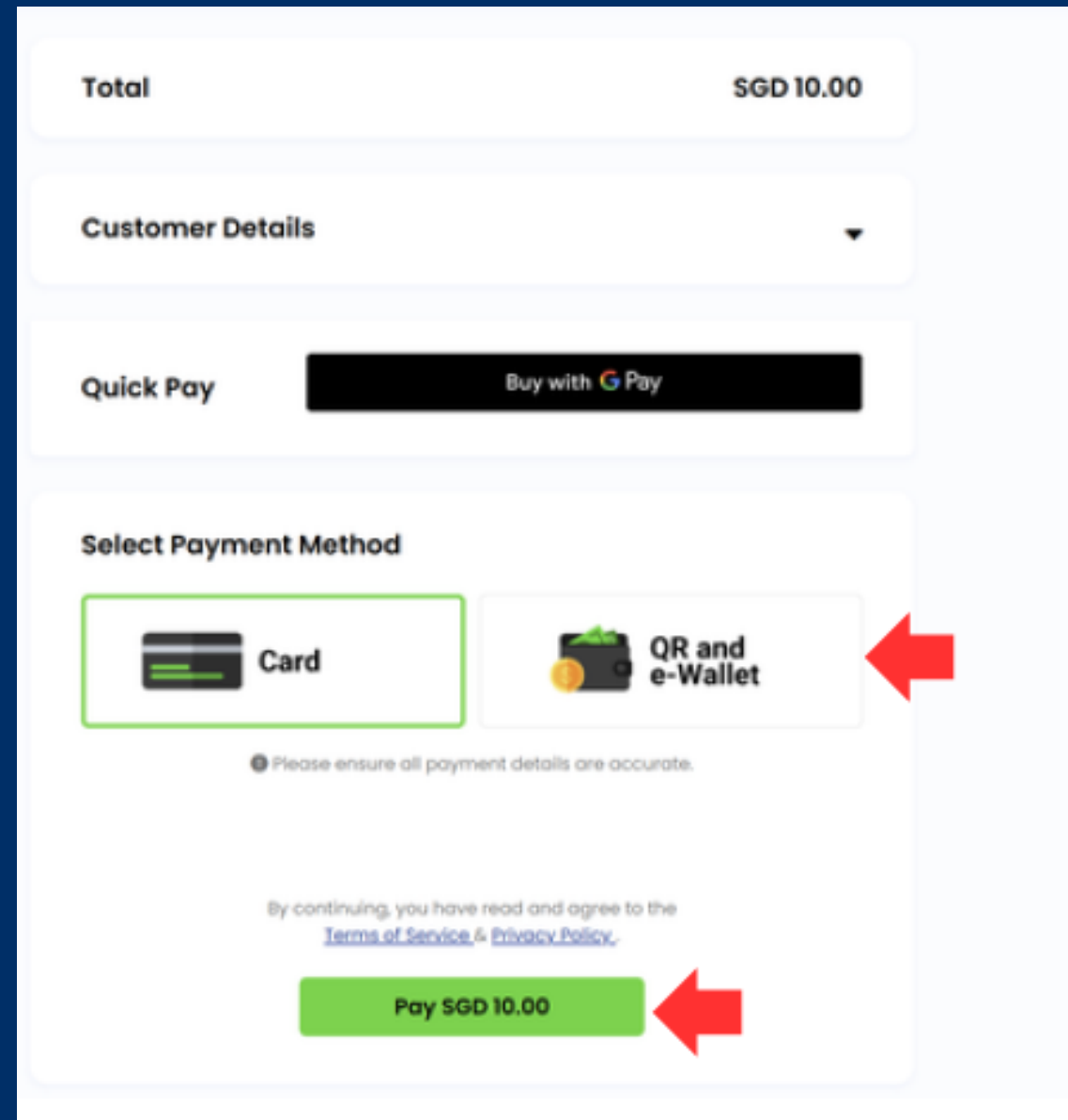
Double check the details and click Proceed Payment



The screenshot shows the 'Meal Plan Checkout' screen. At the bottom, there is a purple button labeled 'Proceed Payment (S\$ 10.00)' with a red arrow pointing to it. Above this button are sections for 'Paying From' (Account: User ID: ...6), 'Recipients' (1 Person), 'Order Summary' (S\$ 10.00, 1 Item), 'Orders' (1 Item, S\$ 10.00), and 'Payment Method' (Fiuu Payment Gateway, Credit/Debit Card, FFX, E-Wallets).

5

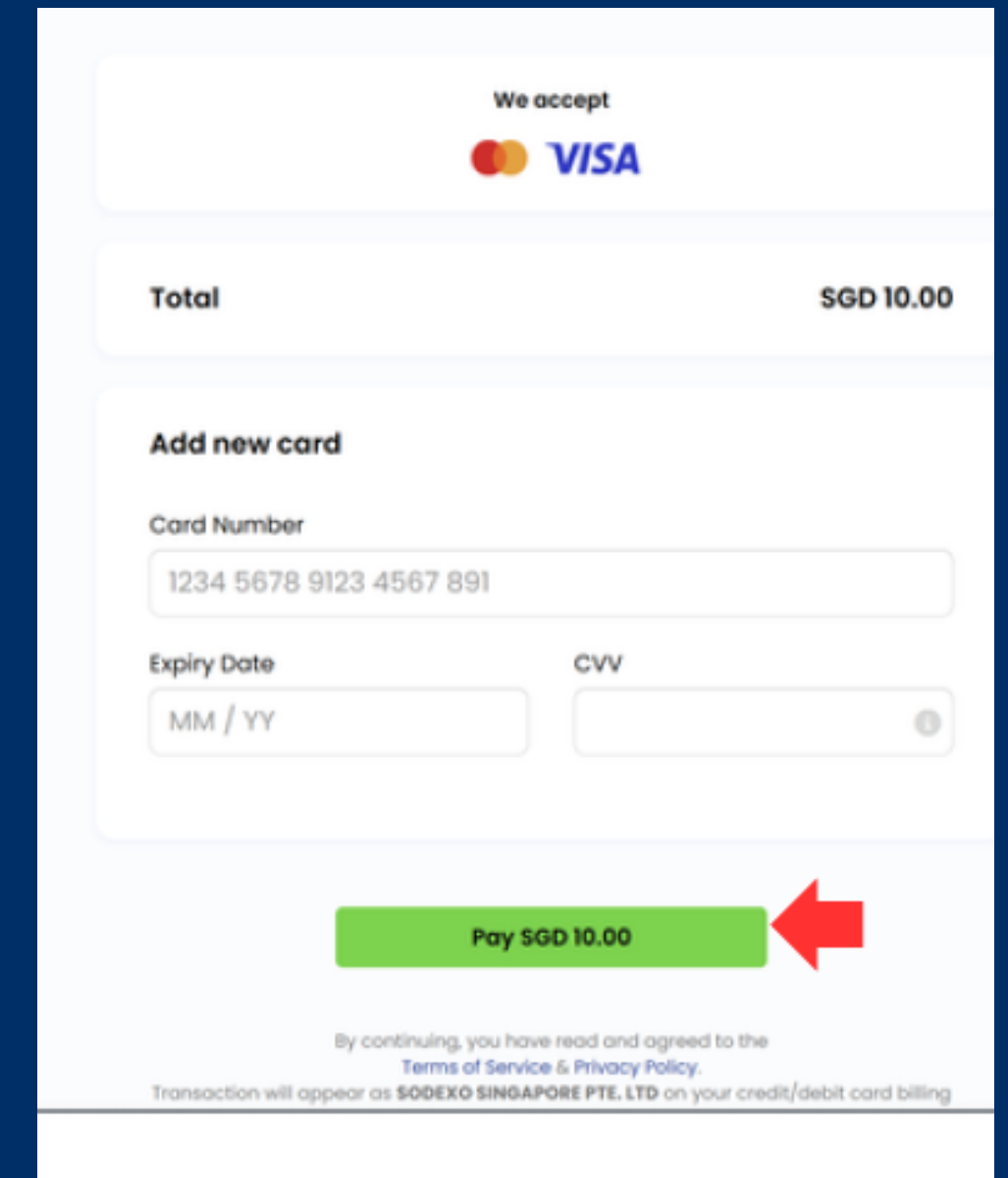
Choose the payment method then click Pay button below



The screenshot shows the 'Select Payment Method' screen. At the top, the total is 'SGD 10.00'. Below this is a 'Quick Pay' section with a 'Buy with G Pay' button. The 'Select Payment Method' section has two options: 'Card' (highlighted with a green border) and 'QR and e-Wallet' (indicated by a red arrow). Below these options is a green button labeled 'Pay SGD 10.00' with a red arrow pointing to it. The screen also includes a disclaimer: 'By continuing, you have read and agree to the Terms of Service & Privacy Policy.'

6

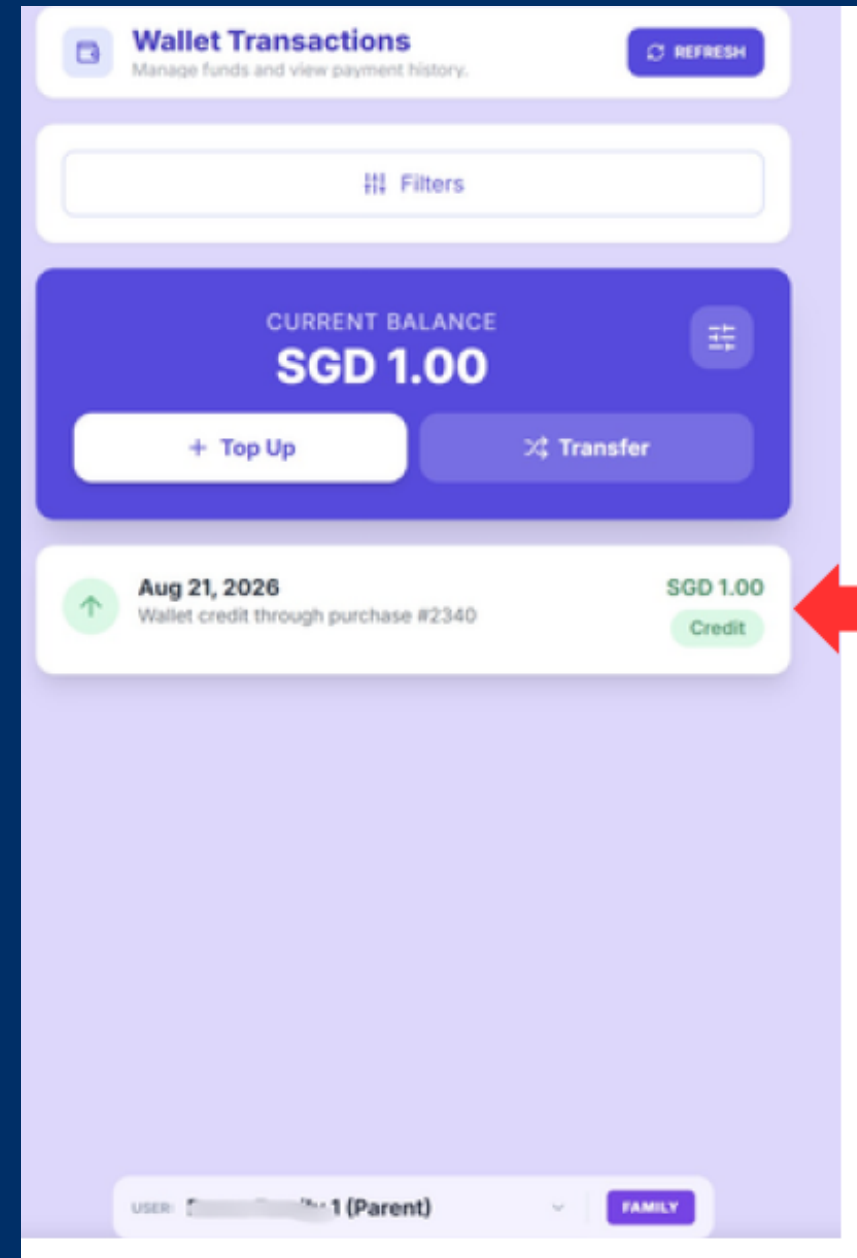
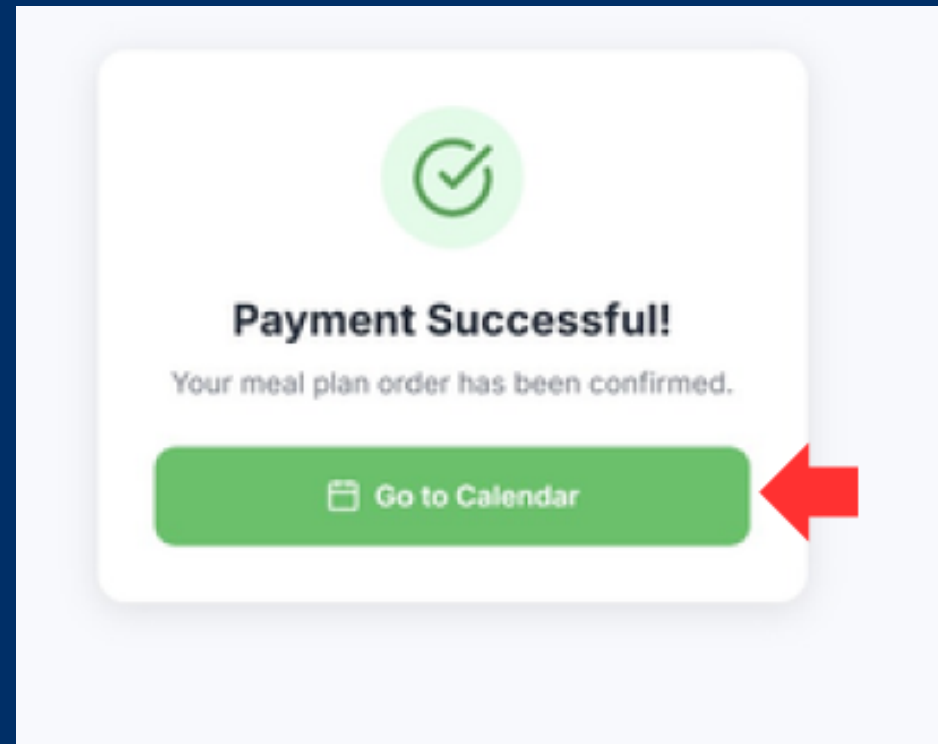
Proceed with the payment details and click Pay button below



The screenshot shows the 'Add new card' screen. At the top, the total is 'SGD 10.00'. Below this is a 'Quick Pay' section with a 'Buy with G Pay' button. The 'Add new card' section has fields for 'Card Number' (1234 5678 9123 4567 891), 'Expiry Date' (MM / YY), and 'CVV'. Below these fields is a green button labeled 'Pay SGD 10.00' with a red arrow pointing to it. The screen also includes a disclaimer: 'By continuing, you have read and agree to the Terms of Service & Privacy Policy. Transaction will appear as SODEXO SINGAPORE PTE, LTD on your credit/debit card billing.'

Top up Wallet

- 10 Payment will show successful, click on Go To Calendar
Check Wallet transaction



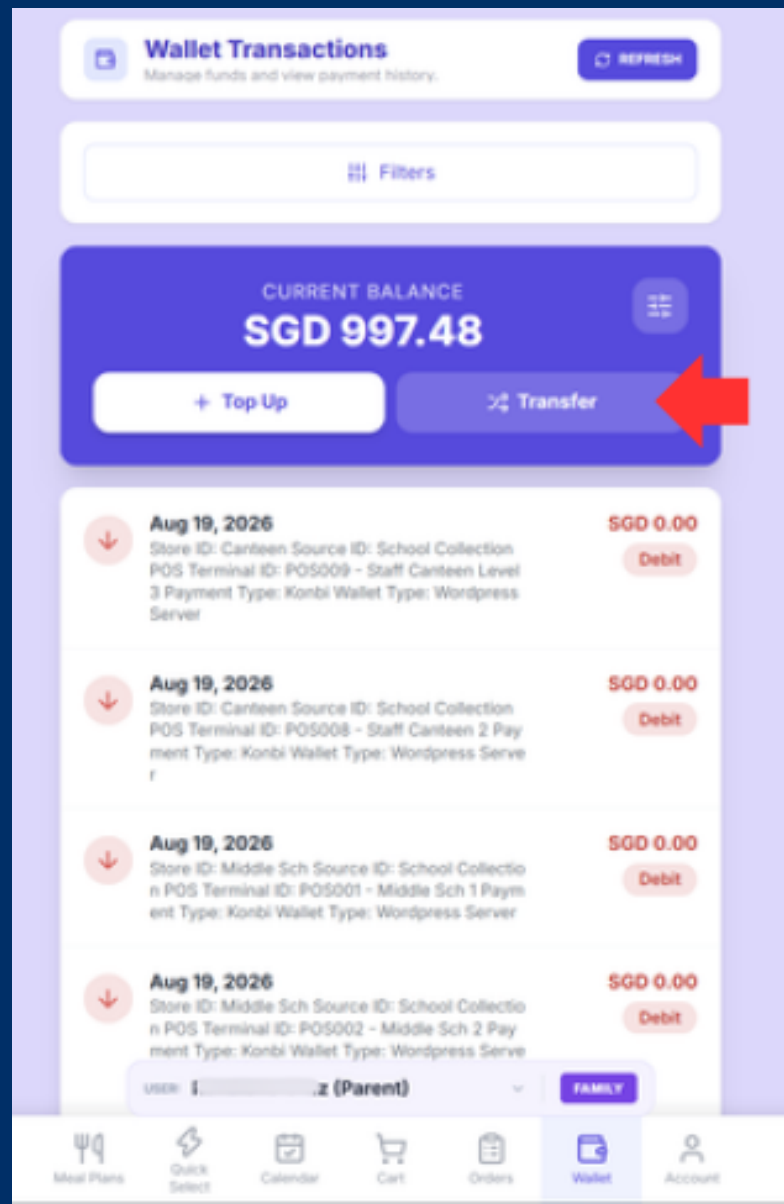
Notes:

Parents - purple background

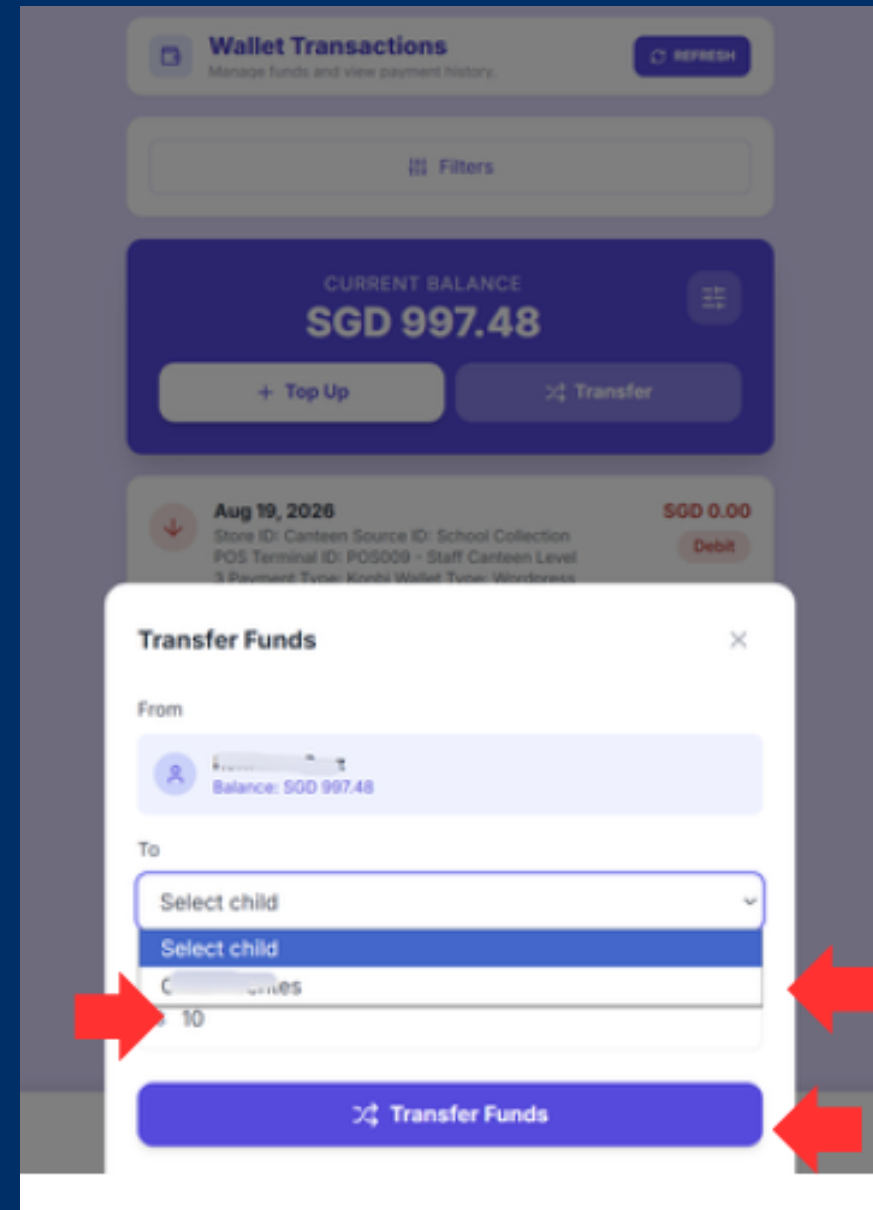
Student - orange background

Transfer Wallet

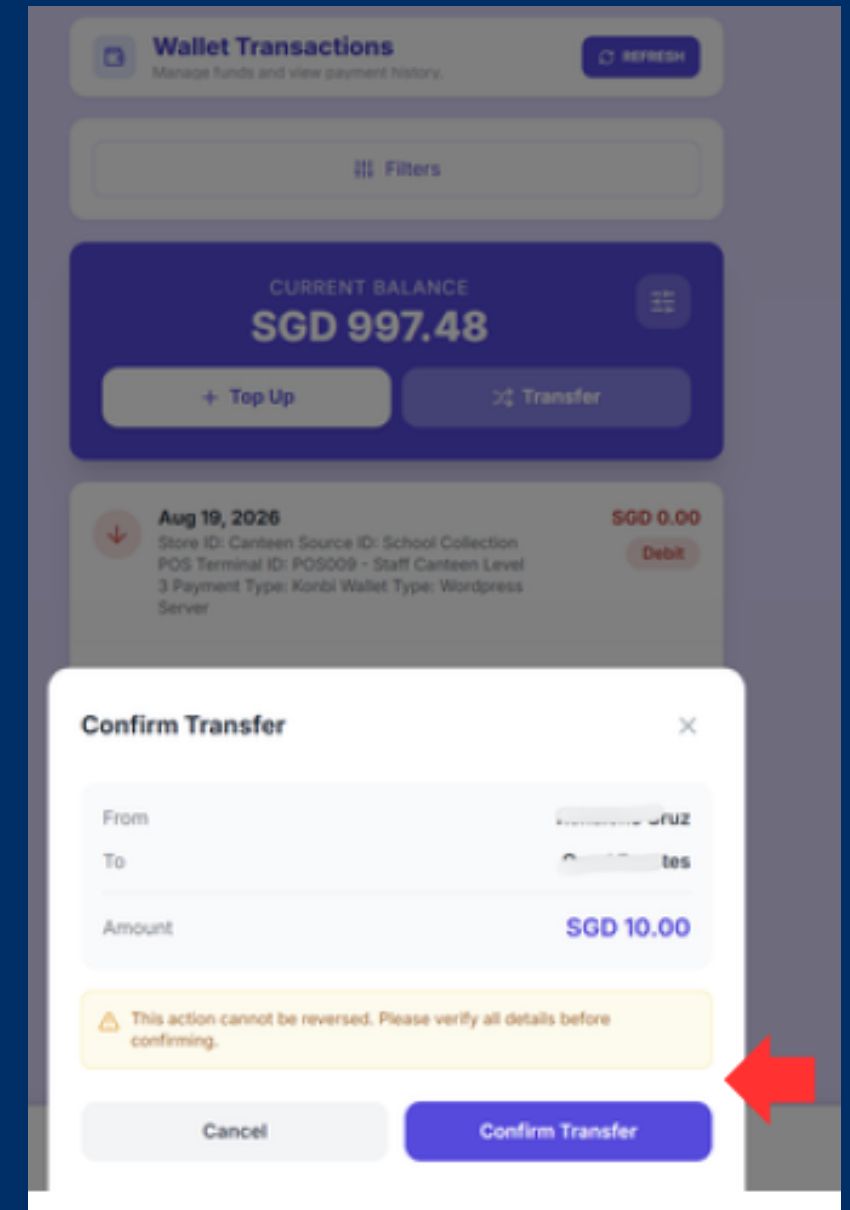
1 Choose transfer



2 Choose children, key in amount to transfer.
Then click Transfer funds

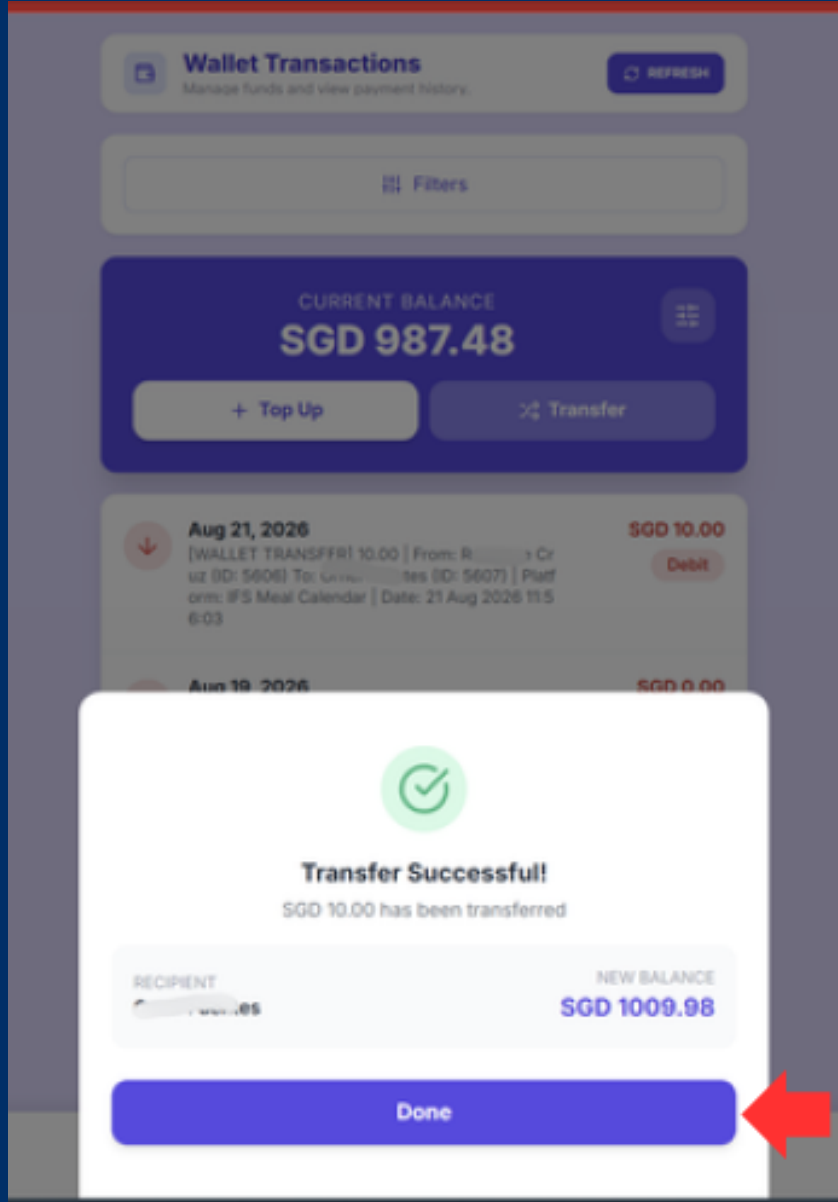


3 Verify details and click Confirm Transfer

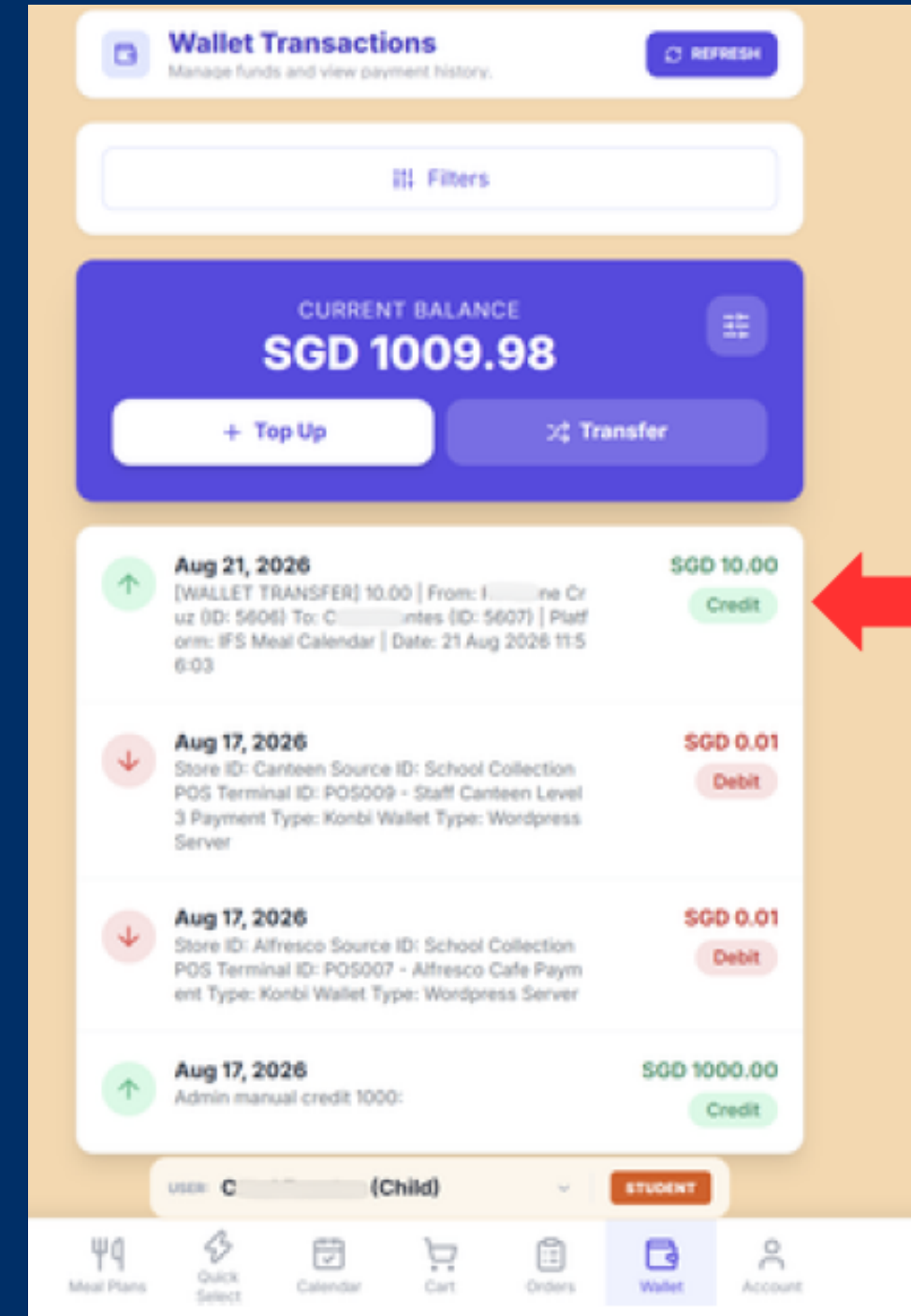


Transfer Wallet

4 Click Done

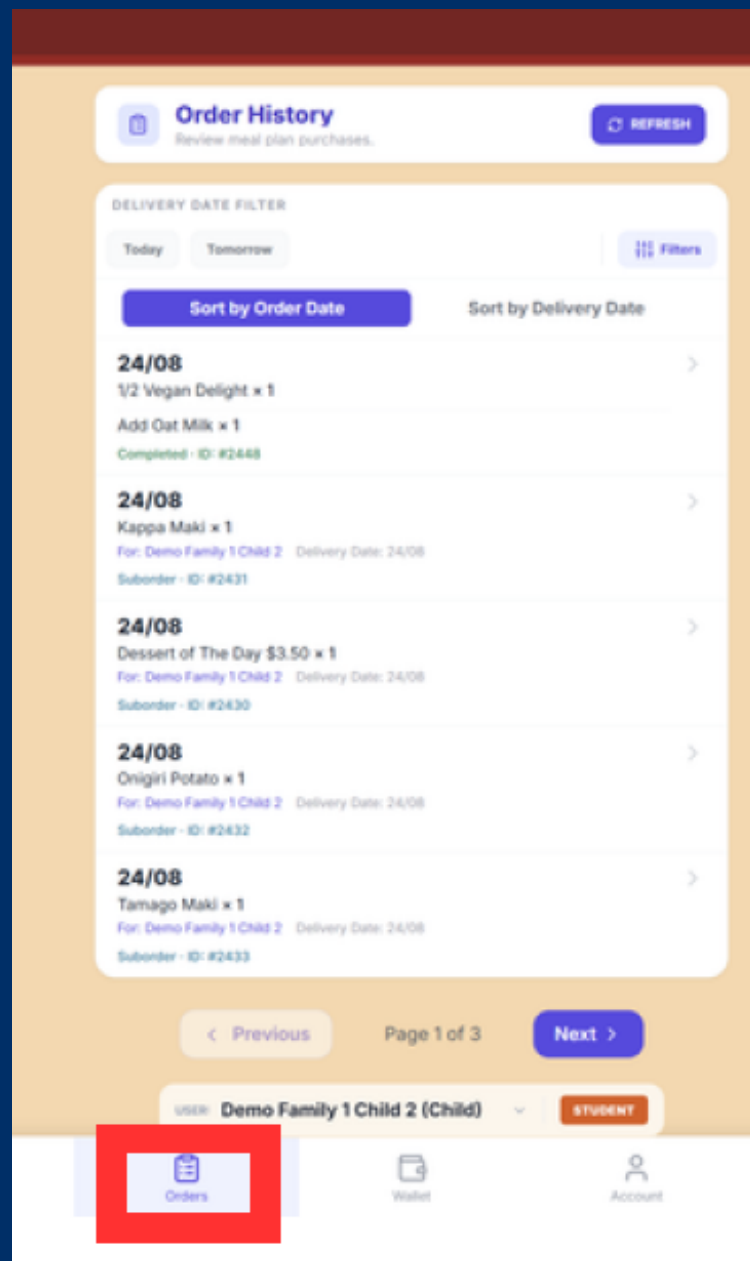


5 You can verify by changing to the receiver's account and see the wallet transaction

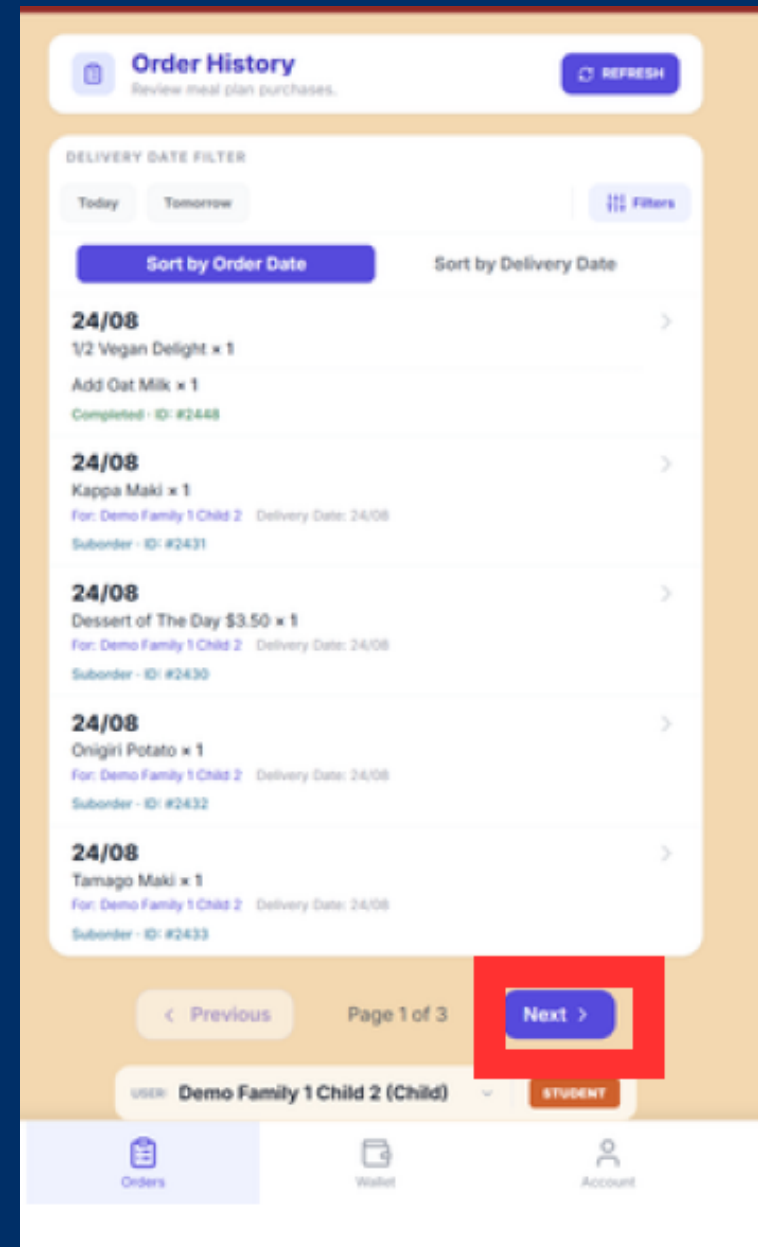


Order history details

1 Click Orders



2 View the order list or press Next to see the the next page.



3 To view more details for the specific order, click the arrow at the order

