

PRACTICAL INFORMATION

CONTACTS

The **reception** of International French School (Singapore) can be reached at **+65 6805 0000**. It is open from Monday to Friday, from 7:30 a.m. to 5:30 p.m. when school is in session.

The **Elementary school office** can be contacted:

- By telephone **+65 6805 0089**
- By email secele@ifs.edu.sg (**CM1, CM2**), secele2@ifs.edu.sg (**CP, CE1, CE2**).
- In case of **absence, changes regarding how your child is going back home after school, school bus, extra-curricular activities (ECA)**, etc., please send an email to the **Pastoral Care (la vie scolaire)**: viescolele@ifs.edu.sg.

The teachers

- They can be contacted via their **professional email address**: initial letter of their first name followed by surname @ifs.edu.sg (ex. Martin Dupont: mdupont@ifs.edu.sg).

The **principals** can be contacted by email

- **Juliette KUDLIKOWSKI** - Cycle 2 (CP, CE1 & CE2) - dirc2@ifs.edu.sg
- **Agathe BLANDIN** - Cycle 3 (CM1 & CM2) - dirc3@ifs.edu.sg

International French School (Singapore) Ltd

3000 Ang Mo Kio Avenue 3 Singapore 569928 | T: +65 6805 0000 | administration@ifs.edu.sg

Company Reg. No.: 198004581H | Registration validity period: 06-07-2017 to 05-07-2023

ARRIVING IN SCHOOL

By school bus :

School personnel wait for the children to get off the bus and guide them to the reception areas.

By bicycle or on foot :

- 1) Through the main entrance on 2900 Ang Mo Kio Avenue 3 – Gate 5.
 - You can drop your child at the gate. He/she will enter the school building alone.
 - If he/she is on bike or scooter, this entrance can be used and the bike/scooter can be parked at the designated bicycle parking area.
- 2) Through Kensington Park Road.
 - Monday to Friday mornings, this entrance is open from 8:05am to 8:35am and it is strictly reserved for students and staff.
 - If he/she is on bike, this entrance can be used and the bike can be parked at the designated bicycle parking area.
 - Late arrivals will have to pass through the Ang Mo Kio Avenue 3 - Gate 5 entrance.

LEAVING THE SCHOOL

By school bus :

The children will be guided to the buses by school personnel through the “Bus Bay” of the 2900 campus

By bicycle or on foot :

- 1) Through the main entrance on 2900 Ang Mo Kio Avenue 3 – Gate 5.
 - The students’ pick-up area, called R-Zone, is located at the entrance next to the Reception.

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2) Through Kensington Park Road.

- The gate is open in the afternoon from 3:20pm to 3:45pm on Monday to Thursday and from 12:10pm to 12:35pm on Friday.

Reminder : Parking is not permitted outside the gates of Ang Mo Kio Ave 3 and Kensington Park Road.

SCHOOL HOURS

	From Monday to Thursday	Friday
Start of classes	8:35 (the school gates open at 8:05)	
Morning recess	CP & CE1 – 10:00 – 10:15 CE2 - 10:30 – 10:50 CM1 & CM2 - 10:15 – 10:30	
Lunch <i>The meal is followed or preceded by a break</i>	CP & CE1 11:35 – 12:35 CE2, CM1 & CM2 12:35 – 13:35	No lunch
Afternoon recess	CP & CE1 : 14:00 – 14:15	-
End of classes	15:25	12:15

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FOOD AND BREAK TIMES

Snacks

All Elementary students, from CP to CM2, are given a morning snack (usually a fruit).

Lunch

Lunch at school is compulsory for all Elementary school students. In case of any special dietary requirements, due to an allergy, food intolerance or other medical need, please update your child's EDUKA "health" profile in order to start an Individualized Hosting Protocol (PAI, Protocole d'Accueil Individualisé) with the nurses.

Recess

Students have a recess in the morning, at lunch time and, for CP and CE1 classes, in the afternoon.

In order to get used to their environment, CP students will spend their recess in the inner playgrounds until the first school holidays.

TIMETABLE

Sport classes are organised **twice a week**.

All Elementary students, from CP to CM2, go to the BCD (Library and Documentation Centre) **once a week**.

- They can **borrow books**
- They also have the possibility to go to the BCD instead of the playground during the **lunch break**.

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Languages in Elementary

- **Anglais + (English +):** French National Education curriculum taught in **French and in English** with hourly parity.
- **CP, CE1, CE2 Classique :** **6.5 hours of English per week** (language, Emile, physical education, music) plus **1h of Mandarin** in CP and CE1, **1.5h of Mandarin** in CE2
- **CM1, CM2 Classique :** **6.5 hours of English per week** (language, Emile, physical education) plus **1.5h of Mandarin**

EMILE - Enseignement de Matières par l'Intégration d'une Langue Etrangère (*Disciplines taught through the Integration of a Foreign Language*): is **the teaching of a subject of the school programme** (mathematics, history, music, sports, etc.). **in a foreign language**. In the case of IFS, English.

PARENTS AND THE INTERNATIONAL FRENCH SCHOOL (SINGAPORE)

As parents of the school, you have access to **2 digital platforms** :

- **EDUKA** which manages the **administrative** part
 - Make sure that your contact details are current ;
 - You can access your invoices ;
 - Sign your children up for the extra-curricular activities (ECA or ASS), etc.
- **PRONOTE** which manages the **pédagogical** part :
 - You can consult it for your child's time table ;
 - Homework ;
 - The school reports ;
 - An email with your access code has been sent to you.

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You can also choose to use the Pronote application on your smartphone.

From CE2, all students will have an **IFS email address** ending with **@ifs.edu.sg**.

- This is an **internal-only mailbox** (students won't be able to send emails to an external address or receive emails from an external address).
- This mailbox only allows students to **communicate within the class**, with the classmates and teachers.

AS PARENTS, YOU CAN BE INVOLVED IN IFS

Volunteering to help **chaperone school outings**.

Becoming a **Parent Class Representative**

- Every year, in every class, two parents are elected as class representatives
 - They are the connection between the parents and the school ;
 - Help with the organisation of outings and events ;
 - Bring attention to questions and feedback of parents to the school;
 - Partake in discussions with the teachers, the Parents Commission and the Management team.
 - They also take part in the preparation of the School Council meetings.

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